Oral and Poster Guidelines

Young Graduates' Forum - ISAE 2026

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Instructions for Oral Presentations (Physical Participation)

All participants delivering oral presentations must adhere to the following guidelines to ensure a smooth and professional session:

1. Presentation Duration

- Each presenter is allocated a total of **15 minutes**. **10 minutes** for the presentation.
  5 minutes for the Q&A/discussion session.
- Please manage your time carefully. **Session chair will strictly enforce the time limit** to ensure fairness and adherence to the schedule.

2. Presentation Content

- Your presentation should clearly outline the **research background, objectives, methodology, results and discussions, conclusions, and references**.
- Emphasize the **novelty and significance** of your work.
- Structure the content logically with smooth transitions between sections.

3. Presentation Format

- Use **PowerPoint**.
- Bring your presentation on a **USB flash drive**.
- **Use widescreen format (16:G)** to ensure optimal display compatibility.
- Ensure your slides are **readable, well-designed**, and **free from excessive text**.

4. Equipment and Setup

- A laptop, projector, and laser pointer will be provided at the venue.
- Presenters must report to the session room **at least 15 minutes before** the session begins to load and test their presentation.
- Technical support will be available for set-up assistance.

5. Discussion and Q&A

- Following the 10-minute talk, a **5-minute discussion period** will be held.
- Be prepared to answer questions from the evaluators.

6. Professional Conduct

- Dress in **professional or business attire** appropriate for an academic setting.
- Respect time limits and other presenters.

7. Attendance

- Presenters must remain for the **entire session** in which they are presenting.

Instructions for Poster Presentation (Physical Participation)

To ensure consistency and smooth display of all posters during the symposium, please adhere strictly to the following guidelines:

1. Poster Dimensions: **A0 (ISO standards)**
- **Width: 841 millimeters (33.1 inches)**
- **Height: 118G millimeters (46.8 inches)**
- **Important: Do not alter these dimensions.** Posters that do not comply **will not fit** the designated display frames and **cannot be accepted** for presentation.

2. Poster Format and Layout
- **Orientation: Portrait** (vertical layout only)
- **Material:** Use **paper or lightweight flex** suitable for pinning or hanging.
- **Margins:** Leave at least **1-inch margin** on all sides.

Content Structure

Organize your content under the following sections (clearly labeled):
- **Title:** Bold and large font (at least 72 pt), Centered at the top, Include names of all authors and affiliations
- **Abstract**
- **Introduction / Background**
- **Objectives**
- **Materials and Methods**
- **Results**: Include **figures**, **tables**, and **graphs,** Use **captions** and **legends** for clarity
- **Discussion (very brief)**
- **Conclusion / Implications**
- **Acknowledgments** (if any)
- **References** (a few key references in small fonts)

3. Design Tips
- Use clearly readable font size (from 4 feet away)
- Use **high-contrast colors** for background and text
- Avoid overcrowding, use bullet points, spacing, and visuals for clarity
- Charts and images should be **high-resolution** and labeled clearly
- Avoid using large blocks of text; keep wording concise

4. Mounting and Setup
- You must bring your **printed poster** to the venue
- Mounting materials (pins/clips) will be provided
- Presenters are responsible for **hanging and removing** their posters
- Posters must be in place by the time specified by the organizers

5. Poster Session
- The presenting author must be available during the **poster evaluation period**
- Be ready with a **2–3-minute summary** of your poster for evaluators